# MASSACHUSETTS ASSOCIATION for the **Blind and Visually Impaired**

CONFIDENT LIVING WITH VISION LOSS

## **VOLUNTEER CONTRACT**

### **Responsibilities:**

Community Volunteers work on a one-to-one basis with individuals who are blind or visually impaired, assisting in a variety of tasks such as reading, clerical jobs and shopping.

### **Qualifications:**

- \* Volunteers must be dependable, responsible, empathetic and flexible.
- \* Volunteers must respect the confidentiality of consumers.
- Supervisor: Manager of Volunteer Services
- **Commitment:** Minimum of six months

### **Other Requirements:**

Each volunteer must attend an orientation/training session, complete an application, provide two references and submit a CORI

If an assignment needs to be terminated, the volunteer must notify the Manager.

#### I understand and accept the volunteer duties and responsibilities outlined above.

#### Volunteer's Signature

#### Volunteer's Name (please print)

Date

If under 18, parent or guardian must sign below:

## MASSACHUSETTS ASSOCIATION for the **Blind and Visually Impaired**

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## **CONFIDENTIALITY POLICY**

As a volunteer for the Massachusetts Association for the Blind and Visually Impaired (MABVI), I will have access to confidential information regarding some of the people we serve. I understand that information regarding the people we serve, and their families, is confidential and private. I agree to perform my responsibilities and assigned tasks with proper regard for the privacy and confidentiality of the information which may be available to me in the performance of my duties.

I will refrain from any mention of the confidential information to friends, associates, colleagues or any other persons, except those persons at MAB directly involved with the consumers who have the need to know such information in order to do their jobs.

I understand that I may not identify any of the people served by MABVI in papers that I might write for school or in presentations I might make about my volunteer assignment.

Volunteer's Signature

Volunteer's Name (please print)



### Photography and Video Subject Consent and Release Form

### Permission to use Image/Voice/Name

I hereby grant to MAB Community Services ("MAB") / Massachusetts Association for the Blind and Visually Impaired the right to create, reproduce, display and disseminate worldwide and in perpetuity, in any traditional or electronic media format, my likeness and/or voice as shown in photographs and videos. Furthermore, I grant MAB and other organizations allowed by MAB the unconditional rights to use these images and videos, in whole or in part, in partnerships with commercial entities which may include, but are not limited to, the use of my likeness in advertisements in any media, including the MAB website (www.mabcommunity.org). I confirm that the images or videos were taken with my knowledge and consent. MAB has permission to use my name in corresponding captions or text that might appear with my image.

I have read the foregoing and fully understand the contents hereof.

Signature:			
Date:			

Printed name:\_\_\_\_\_

### Child Under 18 (Must have Parent/Guardian signature below)

Signature of Parent/Guardian:\_\_\_\_\_\_ Date:\_\_\_\_\_

Printed name of	
Parent/Guardian:	



### CRIMINAL OFFENDER RECORD INFORMATION (CORI) ACKNOWLEDGEMENT FORM

TO BE USED BY ORGANIZATIONS CONDUCTING CORI CHECKS FOR EMPLOYMENT, VOLUNTEER, SUBCONTRACTOR, LICENSING, AND HOUSING PURPOSES.

**MAB COMMUNITY SERVICES** is registered under the provisions of M.G.L. c. 6, § 172 to receive CORI for the purpose of screening current and otherwise qualified prospective employees, subcontractors, volunteers, license applicants, current licensees, and applicants for the rental or lease of housing.

As a prospective or current employee, subcontractor, volunteer, license applicant, current licensee, or applicant for the rental or lease of housing, I understand that a CORI check will be submitted for my personal information to the DCJIS. I hereby acknowledge and provide permission to **MAB COMMUNITY SERVICES** to submit a CORI check for my information to the DCJIS. This authorization is valid for one year from the date of my signature. I may withdraw this authorization at any time by providing **MAB COMMUNITY SERVICES** written notice of my intent to withdraw consent to a CORI check.

FOR EMPLOYMENT, VOLUNTEER, AND LICENSING PURPOSES ONLY:

**MAB COMMUNITY SERVICES** may conduct subsequent CORI checks within one year of the date this Form was signed by me provided, however, that **MAB COMMUNITY SERVICES** must first provide me with written notice of this check.

By signing below, I provide my consent to a CORI check and acknowledge that the information provided on Page 2 of this Acknowledgement Form is true and accurate.

PRINTED NAME

SIGNATURE

DATE

Page 1 of 2



### SUBJECT INFORMATION:

Last Name	First Name	Middle Name	Suffix					
Maiden Name	e (or other firs	t or last name(s)	by which you	ı have b	een known)			
Date of Birth	(MM/DD/YY	(YY)	Place of Birth					
-		cial Security Nun l Security Numbe						
Sex: Heig	ht:ft ir	n. Eye Color:	R	ace:				
Driver's Lice	nse, ID or Pas	sport Number: _		St	tate of Issue:			
Mother's Mai	iden Name (Fi	rst, Last)	Father's N	Name (F	First, Last)			
Current: Street Number & Name			City/Town	State	Zip			
Former: Stree	et Number & N	Name	City/Town	State	Zip			
		Do not write bel	ow this line					
	nformation wa	is verified by rev	iewing the fo	llowing	form(s) of			
VERIFIED B		Printed Name of Verifying Employee						
	-	Signature of Verifying Employee Page 2 of 2						